

" The City of Heritage "



ULUNDI LOCAL MUNICIPALITY SPORTS AND RECREATION POLICY

FINAL 2026/2027

TABLE OF CONTENTS

DEFINATIONS AND ABBREVIATIONS
1. Problem statement
2. Desired outcome
3. Parameters
4. Policy directive
5. Policy objective
6. Programmes/event
7. Operation
8. Review and amendment
9. Regulatory context

Definition

Code	means the different types of sport, such as the code of football or the code of netball
Club	Means the lowest unit of organization within a sport code
Event	Means a sporting, entertainment, recreational or any other social/community type activity hosted at a city sport ground
Facility Development	Means activities such as the renovation of existing structure: the division or parceling off of land for construction of buildings, housing and any other structures
Facility Manager	Means an employee of the city, who is allocated responsibility for a particular sport facility
Management Agreement	Means a contract between the city and a club outlining the scope of the club's authority and responsibility in matters related to management and maintenance of a sport facility
Lease Agreement	Means a reciprocal agreement between a club and the City, in terms of which, the club gain use and enjoyment of a sport facility and pays a sum of money as compensation, or rent, for that use and enjoyment
Maintenance	Means the process of keeping something in a good condition
Sport	Means an activity involving physical exertion and skills in which an individual or team competes against another or others in a structured manner
Sport development programme	Means the use of sport programmes to facilitate the growth and development of an individual, community, or sport club from a low-income community

ABBREVIATIONS

DSAC: Department of Sport Arts and Culture
DoE: Department of Education
DSD: Department of Social Development
ZDM: Zululand District Municipality
LSC: Local Sport Confederation
ZDSC: Zululand District Sport Confederation
KZNC: KwaZulu Natal Cycling
WSC: Ward Sport Confederation

1. Problem statement

- A new administration was required with regards to the administration of sport facilities and communication between the Municipality, sport clubs and sporting bodies.
- The Municipality recognizes the benefits and importance of living local communities and regular users in the management, maintenance, and security of facilities. It promotes a sense of ownership, pride, and communal responsibility.
- However, clear guidance is needed on the powers, right, roles and responsibilities of sport club and regular users operating on Municipality-owned land or using Municipality-owned sport facilities.

2. Desired outcome

The management of sport facilities in a manner that ensures:

- The preservation of Municipality sport facilities for future generations
- Environmentally sustainable and economically sustainable sport facilities
- Public access to sport facilities.
- Lease and management agreements that are clear, well-structured, and easy to understand.
- The development of a record of maintenance.
- Improved coordination between AFM, ABM, and the Department of Sport and Recreation.

- Designated roles for AFM, ABM, and the Department of Sport and Recreation.

3. Parameters

- 3.1 This policy covers all outdoor Municipal grounds and facilities where sport is played.
- 3.2 This policy includes Municipal sport facilities run in partnership with educational institutes, private sector organizations and NGOs.
- 3.3 This policy includes professional clubs and semi-professional clubs that are based at Municipal.
- 3.4 This policy seeks to clarify the roles, right and responsibilities of the users and partners in the management and maintenance of sport facilities in relation to:
 - 3.5.1 The coordinating role and related responsibilities of users.
 - 3.5.2 The governance and use of the facility especially in relation to financial matters such as revenue generation.

4. Policy directive

4.1 Maintenance

- 4.1.1 The Municipality will manage sport facilities in a manner that reduces the maintenance liability to the Municipality by promoting a sense of ownership, responsibility, and accountability amongst sport clubs.
- 4.1.2 Wherever possible, the self-sufficiency of sporting facilities needs to be enhanced.

- 4.1.3 The responsible and sustainable use of playing surfaces must be ensured to prevent degradation.

4.2 Communication

- 4.2.1 The Municipality must provide sport and recreation services on an equitable basis that responds to the needs of a variety of stakeholders, including formal and amateur entities as well as local users of facilities and beneficiaries of programmes. Effective and constructive channels of communication are required that enable all stakeholders to interact with the Municipality in a fair and transparent manner.
- 4.2.2 If members of the community/teams have an agreement with Municipality need to be reviewed annually.

4.3 Development

- 4.3.1 The Municipality recognizes that due to the legacy of apartheid, sport and recreational facilities are of varying standards throughout the Municipality. To make sure that the Municipality resources and personnel are deployed to the facilities that are most in need, the Municipality has devised a Tiered system to guide engagement with sport clubs.
- 4.3.2 If a club wishes to improve a certain facility over and above the set minimum standards of the Municipality, that club will have to seek support from the federation or alternate sources for the development and maintenance of the facility.

4.3.3 While the Municipality encourages the development of facilities, it must exercise oversight in that no buildings or facilities are developed or upgraded on the Municipality land without prior written consent by the Municipality. This is to ensure that facilities are developed in line with the vision and broader strategy of the Municipality.

4.4 Booking

4.4.1 The Municipality aims to provide equitable and affordable access to facilities to all individuals and groups irrespective of age, gender, ethnicity and ability by coordinating transparent and fair booking system regularly.

4.4.2 A standard booking system will operate at all booking offices and will be in accordance with the tariff schedule adopted by Council.

4.5 Dispute

4.5.1 The lease or management agreement will set out the procedure for dispute resolution between the Municipality and a club or committee.

5. Policy objective

5.1.1 To promote positive lifestyles through various campaigns and Programmes e.g. Health and Fitness.

5.1.2 To identify talent that will need to be further developed for better use in the field of sport.

6. Programmes / events

- 6.1.1 Programmes must be developed on the basis and in line with the Councils vision, mission, aims and objectives in addressing specific needs.
- 6.1.2 Events both major and minor events should be undertaken with the view of enhancing the possible realization of Council objective and job performance.
- 6.1.3 Council event shall be stage for all interested employees and Councilors without any form of discrimination or exclusive unless such exclusion occurs as result job or work requirement.

7. Operation

These are the following working days and times:

Day	Time in and Out	Nature of the event
Monday - Friday	04h00am-07h00am	Personal Trainings
Saturday	04h00am-08h00am	Personal Trainings
Sunday		Special Arrangement in Writing and Approval from Municipal offices
NB		Only authorized or permitted person shall enter the field. The permitted person shall provide a permission slip obtained from the Municipality to be permitted to use the facility.

Outer field Ground 1 and Ground 2 working days and times:

Day	Time in and Out	Nature of the event
Monday and Friday	No Booking	Maintenance
Tuesday and Thursday	Depends on the Booking	Teams, Stores, Schools, etc.
Saturday and Sunday	Depends on the Booking	League Games

8. Review and amendments

- 8.1.1 The policy may be reviewed to ensure that it remains in line with the objectives of the Council and appropriate amendments may be made by council resolutions.

9. Regulatory context

The following relevant legislation, policies and information document provide context for this policy:

9.1 National legislation:

- 9.1.1 constitution of the Republic of South Africa, 1996
- 9.1.2 National Sport and Recreation Act, 1998 (Act No. 110 of 1998)
- 9.1.3 Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003)

9.2 Municipality by-laws and policies:

- 9.2.1 Volunteer Policy Framework, 2014
- 9.2.2 Events Policy, 2011
- 9.2.3 Outdoor Advertising and Signage By-Law, 2001
- 9.2.4 Outdoor Advertising and Signage Amendment By-Law, 2013
- 9.2.5 Outdoor Advertising and Signage Policy 2013