



QUOTE NO: 05/07

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Bids are hereby invited from suppliers registered on the Ulundi Municipality supplier database to **Supply and deliver an executive laptop** as per the attached specification.

The quotation must be submitted on the letterhead of your enterprise in a clearly indicating the quote number addressed to reach us by not later than **23 May 2025 at 12h00 midday**.

Tel: 087 287 0018 Email: zmakhoba@ulundi.gov.za

NB: ONLY EMAILED AND HAND DELIVERED QUOTATIONS WILL BE ACCEPTED

Supply Chain Management Unit, Ulundi Municipality, Cnr. Princess Magogo Str. And King Zwelithini Str.

The following conditions will apply:

- Prices quoted must be valid for at least thirty (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Filled MBD forms 4, 6.1, 8, and 9.
- The service provider must be registered and compliant on Central Supplier Database (CSD)
- NB: No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- The Ulundi Municipality reserves the right to accept the quote in whole or in part.
- 80/20 preference point system will be used and evaluated as follows:

Price – 80
Black ownership with at least 51% – 5
Women ownership with at least 30% – 5
Youth – 5
Disability – 5

SPECIFICATION

Item	Description	Qty
1.	Dell Inspiron 7440 2in1 : intel Core i7-150U (12MB cache, up to 5.4 GHz), 14.0" FHD (1920x1200) Wide View AntiGlare Touch 250nits, 16GB (2x8GB) 5200MT/s DDR5, 1TBSSD PCIeM.2, Intel Graphics, Fingerprint, Intel Dual Band Wireless AX211+ Bluetooth, Backlit Keyboard, Active Pen-PN5122WBattery 4 Cell, 64WHR (Integrated), Ice Blue, with Fingerprint Reader, Power Supply 65W Type-C, Service 3Yr Basic Onsite, Operating System Windows 11 Pro./ Equivalent	1
2.	EcoLoop Essential Briefcase/equivalent	1
3.	Noble Wedge Lock/equivalent	1

APPROVED BY  _____

SCM MANAGER

16/05/2025