



QUOTE NO: 01/13

**RE-REQUEST FOR FORMAL WRITTEN QUOTATIONS**

Bids are hereby invited from suppliers registered on the Ulundi Municipality supplier database **To Purchase and Deliver A Heavy Duty Guillotine Paper Cutter** as per the attached specification.

The quotation must be submitted on the letterhead of your enterprise in a clearly indicating the quote number addressed to reach us by not later than **10 February 2026 at 12h00 midday**.

Tel: 087 287 0018

Email: [zmakhoba@ulundi.gov.za](mailto:zmakhoba@ulundi.gov.za)

**NB: ONLY EMAILED AND HAND DELIVERED QUOTATIONS WILL BE ACCEPTED**

Supply Chain Management Unit, Ulundi Municipality, Cnr. Princess Magogo Str. And King Zwelithini Str.

The following conditions will apply:

- Prices quoted must be valid for at least thirty (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Filled MBD forms 4, 6.1, 8, and 9.
- The service provide must be registered and compliant on Central Supplier Database (CSD)
- NB: No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- The Ulundi Municipality reserves the right to accept the quote in whole or in part.
- 80/20 preference point system will be used and evaluated as follows:

Price – 80%

Black – 5%

Women – 5%

Youth – 5%

Disability – 5%

**SPECIFICATION**

Description	Quantity
Heavy Duty Guillotine Paper Cutter, 17 Inch 400 Sheet Capacity Guillotine Paper Cutters, Steel Paper Cutters with Double Safety Protection, for Cutting Paper, Leather, Cardboard, Polyester	1

Approved

BY 

SCM MANAGER

03/02/2026