



EXTERNAL ADVERTISEMENT: REF 4/1/2/1/2
MANAGER INFORMATION TECHNOLOGY: DEPARTMENT OF FINANCIAL SERVICES

The Ulundi Municipality requires the service of a suitably qualified person to fill the above- mentioned position within the Department of Finance.

Requirements

- National Diploma or Degree in Information Technology
- Code EB driving license
- 5-7 year's experience

Task Grade : Task Grade 15 of Category 02 Local Authority

Salary Scale : R 499 280.16 – R648 081.36 per annum

THE SUCCESSFUL CANDIDATE WILL BE RESPONSIBLE FOR THE FOLLOWING DUTIES

- Identifies and defines the immediate, short and long objectives/ plans in respect of maintaining synergy between the department's strategic intent and outputs of the Information Technology Section
- Controls outcomes associated with utilization, productivity and performance of personnel within the key functional areas.
- Prepare capital and operating estimates and budgets and controls expenditure against the approved budget allocations.
- Manages processes associated with the review and/ or formulation of draft policy frameworks and implementation of specific functional procedures, systems and controls.
- Manages processes associated with the implementation of new installations, upgrades and integration between platforms and the determination of measures to maintain data integrity.
- Manages and controls the procedures, systems and applications associated with the networks.
- Manages the Customer Services operations based on the objective of providing a quality, professional and cost-effective service inclusive of Desktop Management, Service Desk and Collaboration.
- Be prepared to work odd hours ensuring uninterrupted continuity.
- Disseminates functional and professional information on the immediate, short and long term objectives and current developments, problems and constraints.
- Manage specific administrative and reporting requirements associated with the key performance and result indicators of the functionality.

- Manages all security and access restriction processes.
- Manages all Information Communications Technology related policies and procedures.
- Manages compliance with all Regulations, Policies and Legislations affecting the IT environment.
- Compliance with all related duties as shall be assigned from time to time.

This post is to be filled according to the Council's Employment Equity Plan, in terms of Act No. 55 of 1998.

Canvassing of Council employees is strictly prohibited and will lead to disqualification of the application.

Written applications, together with comprehensive Curriculum Vitae and Certified Identity Document and qualifications must reach the Office of the Human Resources Manager by not later than **10 July 2023**, at Ulundi Municipality, BA 81 Prince Mangosuthu Street, Private Bag X17, ULUNDI, 3838. No emailed copies will be accepted. Should you require any further information regarding the above position please do not hesitate to contact Human Resources Manager, 035 874 5100.

Period of Notice: 26 June 2023 to 10 July 2023