

## **" The City of Heritage "**



### **EXTRACT**

FROM MINUTES OF THE 7<sup>TH</sup> 2022/2023 ORDINARY MEETING OF THE ULUNDI MUNICIPAL COUNCIL IN ACCORDANCE WITH SECTION 29(1) READ WITH SECTION 18(2) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES ACT NO. 117 OF 1998, HELD PHYSICALLY AT WARD 1, MDUMELA COMMUNITY SPORTGROUND ON THURSDAY 25 MAY 2023 AT 10H00

**A3. ANNUAL REVIEW OF FINANCIAL POLICIES:** (A3./56)  
5/P

#### **RESOLVED:-**

**THAT** the reviewed Financial and Information Technology Policies of Ulundi Municipality for the 2023/2024 financial year be approved.

#### **Financial Policies:-**

1. Supply Chain Management Policy
2. SCM Policy for Infrastructure Procurement and Delivery Management
3. Declaration of Conflict-of-Interest Policy
4. Budget Management Policy and Procedures
5. Virement Policy
6. Contract Management Framework
7. Banking, Cash and Investment Policy
8. Petty Cash Management Policy
9. Asset Management Policy
10. Credit Control and Debt Collection Policy and Procedures
11. Revenue Enhancement Strategy
12. Rates Policy
13. Tariff Policy.
14. Subsistence and Travel Policy and Procedures
15. Provision for Doubtful Debt and Writing-off of Irrecoverable Debts Policy
16. Payroll Policy and Procedure Manual
17. Contract Management
18. Contract Management Framework
19. Cashflow Management Policy
20. Rates by-laws

**Information Technology Policies:-**

1. IT Assets Policy
2. IT Backup and Restore Policy
3. IT Change Management Policy
4. IT Disaster Recovery Plan
5. IT Charter and Governance Framework
6. IT ICT System Access Policy
7. IT Physical Environment Security Policy
8. IT Project Management Methodology
9. IT Security Policy
10. IT Server Room Standard
11. IT Strategy
12. IT Asset Disposal Procedure
13. IT Steering Committee

**CERTIFIED A TRUE COPY**



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**D.N.S. BUTHELEZI: DIRECTOR  
CORPORATE AND MANAGEMENT SERVICES**

ULUNDI  
30-05-2023