

ULUNDI LOCAL MUNICIPALITY
SPORT AND RECREATION POLICY

“ The City of Heritage ”



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DEPARTMENT OF COMMUNITY SERVICES

Review 2024/2025

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Definition

Code	means the different types of sport such as the code of football or the code of netball
Club	Means the lowest unit of organization within a sport code
Event	Means a sporting, entertainment, recreational or any other social/community type activity hosted at a city sport ground
Facility Development	Means activities such as the renovation of existing structure: the division or parceling off of land for construction of buildings, housing and any other structures
Facility Manager	Means an employee of the city, who is allocated responsibility for a particular sport facility
Management Agreement	Means a contract between the city and a club outlining the scope of the club's authority and responsibility in matters related to management and maintenance of a sport facility
Lease Agreement	Means a reciprocal agreement between a club and the City, in terms of which, the club gain use and enjoyment of a sport facility and pays a sum of money as compensation, or rent, for that use and enjoyment
Maintenance	Means the process of keeping something in a good condition
Sport	Means an activity involving physical exertion and skills in which an individual or team competes against another or others in a structured manner
Sport development programme	Means the use of sport programmes to facilitate the growth and development of an individual, community, or sport club from a low-income community

ABBREVIATIONS

DSAC: Department of Sport Arts and Culture
DoE: Department of Education
DSD: Department of Social Development
ZDM: Zululand District Municipality
LSC: Local Sport Confederation
ZDSC: Zululand District Sport Confederation
KZNC: KwaZulu Natal Cycling
WSC: Ward Sport Confederation

1. EXECUTIVE SUMMARY

This policy framework is a guide for sports and recreation programmes undertaken by the municipality and for adequate resources allocation. It also outlines the roles and responsibility of role players in sports and recreation and it is intended to give direction as to how sports and recreation is to be administered and managed within Ulundi Municipality. For the purpose of this policy framework: The sports and recreation strategic framework outlines a broader guideline for implementation of a sports and recreation strategy for the municipality. It is aligned with the National Sports and Recreation Plan (NSRP) to provide synergy with the national and provincial vision, mission and objective for sports and recreation

2. Problem statement

- The administration of sport facilities and communication between the Municipality, sport clubs and sporting bodies.
- The Municipality recognizes the benefits and importance of living local communities and regular users in the management, maintenance, and security of facilities. It promotes a sense of ownership, pride, and communal responsibility.
- However, clear guidance is needed on the powers, right, roles and responsibilities of sport club and regular users operating on Municipality-owned land or using Municipality-owned sport facilities.

3. Desired outcome

The management of sport facilities in a manner that ensures:

- The preservation of Municipality sport facilities for future generations
- Environmentally sustainable and economically sustainable sport facilities
- Public access to sport facilities.
- Lease and management agreements that are clear, well-structured, and easy to understand.
- The development of a record of maintenance.
- Improved coordination between AFM, ABM, and the Department of Sport and Recreation.
- Designated roles for AFM, ABM, and the Department of Sport and Recreation.

4. Purpose

This policy framework provides a guide for:

- The development of policies, strategies and Programmes by the municipality
- Municipal sport and recreation activities and the necessary resources allocation.
- Contribution to a range of municipal objectives including improved health and community development outcomes.
- This sports and recreation policy framework guides all municipal activities in the field of sport and recreation.
- This policy covers all outdoor Municipal grounds and facilities where sport is played.

- This policy includes Municipal sport facilities run in partnership with educational institutes, private sector organizations and NGOs.
- This policy includes professional clubs and semi-professional clubs that are based at Municipal.
- This policy seeks to clarify the roles, right and responsibilities of the users and partners in the management and maintenance of sport facilities in relation to:
 - The coordinating role and related responsibilities of users.
 - The governance and use of the facility especially in relation to financial matters such as revenue generation.

5. Policy directive

5.1 Maintenance

- The Municipality will manage sport facilities in a manner that reduces the maintenance liability to the Municipality by promoting a sense of ownership, responsibility, and accountability amongst sport clubs.
- Wherever possible, the self-sufficiency of sporting facilities needs to be enhanced.
- The responsible and sustainable use of playing surfaces must be ensured to prevent degradation.

5.2 Communication

- The Municipality must provide sport and recreation services on an equitable basis that responds to the needs of a variety of stakeholders, including formal and amateur entities as well as local users of facilities and beneficiaries of programmes.
- Effective and constructive channels of communication are required that enable all stakeholders to interact with the Municipality in an affair and transparent manner.

5.3 Booking

- The Municipality aims to provide equitable and affordable access to facilities to all individuals and groups irrespective of age, gender, ethnicity and ability by coordinating a transparent and fair booking system for regular.
- A standard booking system will operate at all booking offices and will be in accordance with the tariff schedule adopted by Council.

5.4 Dispute

The lease or management agreement will set out the procedure for dispute resolution between the Municipality and a club or committee.

6. Policy objective

- To promote positive lifestyles through various campaigns and Programmes e.g. Health and Fitness.
- To identify talent that will need to be further developed for better use in the field of sport.
- To promote leadership and life skills through sports and recreation

- To promote community development and peace building through sport and recreation
- To promote health through sports and recreation
- To promote HIV prevention and education through sport and recreation
- To create awareness of biodiversity and water problems through sport and recreation
- To reduce crime and drug abuse through sport and recreation
- To increase social cohesion through sport and recreation

7. Programmes / events

- Programmes must be developed on the basis and in line with the Councils vision, mission, aims and objectives in addressing specific needs.
- Events both major and minor events should be undertaken with the view of enhancing the possible realization of Council objective and job performance.
- Council event shall be stage for all Community members without any form of discrimination or exclusive unless such exclusion occurs as result job or work requirement.

8. Sports Development

This component deals with those activities that will be undertaken to strengthen club structure and to improve the technical abilities of players in the different sporting codes. Our role in sport development is a facilitative one. We have to ensure that we provide formal sports and recreation participation opportunities to our communities to enlarge the pool of talent identification amongst our youth in the various sporting codes being practiced in our municipal

jurisdiction. It is therefore imperative that we facilitate the sustainable development of formal club structures.

Developmental Programmes should include developing the administrative skills of club officials, financial management and club marketing and securing sponsorship, facility management as well as coaching clinics for various sporting codes.

Some of the key objectives will be:

- To improve the level of participation in sports and recreation
- To promote leadership, sports management and life skills;
- To promote the culture of healthy lifestyle and good social behaviours.
- To promote more inclusive sport and recreation activities in the community.

The success and failure of these Programmes should also be monitored and evaluated on an annual basis to ensure that improvements be made to Programmes.

One indicator to evaluate the impact of coaching clinics on different sporting codes could be hosting of specific annual tournaments to ensure that the coaching techniques are implemented and gauge the technical improvements of clubs in their respective sporting codes.

The necessary action plans with proposed budgets should be prepared annually and submitted during the budgetary cycle to ensure that the programmes be implemented and managed appropriately.

Performance indicators that can be used in the evaluation:

- Number of initiatives to train clubs in administration , financial management and marketing
- Ward sport tournaments and zonal play offs
- Number of coaching clinics held for various sporting codes per financial year
- Mayoral Cup Tournament every

9. Operation

These are the following working days and times:

Day	Time in and Out	Nature of the event
Monday - Friday	04h00am-07h00am	Personal Trainings
Saturday	04h00am-08h00am	Personal Trainings
Sunday		Special Arrangement in Writing and Approval from Municipal offices
NB		Only authorized or permitted person shall enter the field. The permitted person shall provide a permission slip obtained from the Municipality to be permitted to use the facility.

Outer field Ground 1 and Ground 2 working days and times:

Day	Time in and Out	Nature of the event
Monday and Friday	No Booking	Maintenance
Tuesday and Thursday	Depends on the Booking	Teams, Stores, Schools, etc.
Saturday and Sunday	Depends on the Booking	League Games

10. Review and amendments

The policy may be reviewed annually to ensure that it remains in line with the objectives of the Council and appropriate amendments may be made by council resolution.

11. Regulatory context

The following relevant legislation, policies and information document provide context for this policy:

Constitution of the Republic of South Africa, 1996

National Sport and Recreation Act, 1998 (Act No. 110 of 1998)

Local Government: Municipal Finance Management Act, 2003 (Act No. 56 Of 2003)