



**LGSETA**  
CREATING GREATER IMPACT

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2023 Apr 26 12:51

Dumisani Nxumalo  
Skills Development Facilitator  
Ulundi Local  
Ba 81 Prince Mangosuthu Street,  
Ulundi  
3838

Dear Mr Dumisani Nxumalo

### **ACKNOWLEDGEMENT OF RECEIPT OF WSP 2023/2024 AND ATR 2022/2023 SUBMISSION**

The Local Government Sector Education and Training Authority (LGSETA) acknowledges receipt of your Workplace Skills Plan 2023/2024 and Annual Training Report 2022/2023. The documents submitted will go through a thorough evaluation process and the feedback will be communicated to you in writing in due course with regards to the submission and accompanying documents namely:

1. Workplace Skills Plan 2023/2024 and Annual Training Report 2022/2023
2. SARS EMP 201
3. Cancelled Cheque or Signed and Stamped Letter from the Bank regarding banking details
4. Signed Stakeholder Declaration Form
5. Proof of Consultation with Local Labour Forum/Training Committee/Skills Development Committee

We thank you for your participation in the mandatory grant process as well as your commitment to enhancing skills development in your municipality/entity.

Sincerely

**Mr Ineeleng Molete**  
CEO: LGSETA

2023 Apr 26 12:51

**Date**

Ulundi Local - L690708955  
 BA 81 Prince Mangosuthu Street  
 ULUNDI  
 ULUNDI  
 3838  
 KwaZulu-Natal

**Workplace Skills Plan And Annual Training Report**

Reference number	L690708955-24
ATR/WSP Period	2023/2024
Workplace Skills Plan Report Period	1 May 2023 - 30 April 2024
Annual Training Report Period	1 May 2022 - 30 April 2023
Closing Date	30 April 2023
Submitted	No

## Administrative Details

<b>Organisation Details</b>	
Name of Municipality/Entity	Ulundi Local
Skills Development Levy (SDL) No	L690708955
Demarcation Code	KZN266
Municipal Type	Local Municipality
Sic Code	91202
Contact Person	Dumisani Nxumalo
Telephone	0358745100
Fax	0358701105
Physical Address	BA 81 Prince Mangosuthu Street ULUNDI ULUNDI 3838
Postal Address	Private Bag x17 ULUNDI ULUNDI 3838
Province	KwaZulu-Natal

# B1. Employee Summary

Total Number of Councillors/Employees Per Occupational Category, Population Group, Disability Status, And Age Group		FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA
LEGISLATOR S	2021-111101-1	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0
LEGISLATOR S	2021-111101-8	10	0	0	0	34	0	1	0	45	0	0	0	0	0	2	33	10	45	0
LEGISLATOR S	2021-111101-9	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	0
<b>LEGISLATORS Totals</b>		<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>33</b>	<b>12</b>	<b>47</b>	<b>0</b>
MANAGERS	2017-121901-3	3	0	0	0	2	0	0	0	5	0	0	0	0	0	0	4	1	5	0
MANAGERS	2021-111203-5	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-111204-6	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	0
MANAGERS	2021-111207-8	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-121101	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	0
MANAGERS	2021-121101-1	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-121101-7	1	0	0	0	1	0	0	0	2	0	0	0	0	0	1	1	0	2	0
MANAGERS	2021-121104	1	0	0	0	1	0	0	0	2	0	0	0	0	0	1	1	0	2	0
MANAGERS	2021-121201	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-121301	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-121301-1	1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	2	1	3	0
MANAGERS	2021-121903	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0
MANAGERS	2021-122201-4	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-132104	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2	0	2	0
MANAGERS	2021-132104-1	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-132301-3	1	0	0	0	1	0	0	0	2	1	0	0	0	1	0	1	1	2	0
MANAGERS	2021-132401-12	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0
MANAGERS	2021-132405	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-133105	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-134901	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2	0	2	0
MANAGERS	2021-134904-5	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	0
MANAGERS	2021-134908	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-134919	0	0	0	0	2	0	0	1	3	0	0	0	0	0	0	3	0	3	0
MANAGERS	2021-143108	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2021-143108-7	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0











## B2. Interns Funded By Others Summary

Number of Interns Funded by other given structured work experience as at 2023 by Occupational Category, Population Group, Disability status, and Age Group																						
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	

### B3. LGSETA Funded Interns Summary

Number of Interns given structured work experience as at 2023 by Occupational Category, Population Group, Disability status, and Age Group																						
Occupation Category	Ofc Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	

## B4. WIL Funded Interns Summary

Number of Interns given structured work experience as at 2023 by Occupational Category, Population Group, Disability status, and Age Group

Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	

# C1. Qualification Profile

Qualification Profile															
Occupation Category	Ofo Code	Occupation	Below NQF Level	NQF Level 1	NQF Level 2	NQF Level 3	NQF Level 4	NQF Level 5	NQF Level 6	NQF Level 7	NQF Level 8	NQF Level 9	NQF Level 10	Other	Total
LEGISLATORS	2021-111101-1	Member of Mayoral Committee	0	0	0	1	0	0	0	0	0	0	0	0	1
LEGISLATORS	2021-111101-8	Councillor	0	0	1	2	36	3	0	0	0	0	0	0	45
LEGISLATORS	2021-111101-9	Mayor	0	0	0	0	0	0	1	0	0	0	0	0	1
<b>LEGISLATORS Totals</b>															
MANAGERS	2017-121901-3	Administrative Services Manager	0	0	0	0	0	3	2	0	0	0	0	0	5
MANAGERS	2021-111203-5	Municipal Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2021-111204-6	Chief Operating Officer (Government Department)	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-111207-8	Deputy Director General	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-121101	Finance Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-121101-1	Revenue Assessment Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-121101-7	Budgeting Manager	0	0	0	0	0	0	1	1	0	0	0	0	2
MANAGERS	2021-121104	Internal Audit Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2021-121201	Human Resource Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-121301	Policy and Planning Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-121301-1	Planning & Development Manager	0	0	0	0	0	1	1	0	1	0	0	0	3
MANAGERS	2021-121903	Physical Asset Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-122201-4	Corporate Relations Manager	0	0	0	0	0	0	0	0	0	1	0	0	1
MANAGERS	2021-132104	Engineering Manager	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	2021-132104-1	Engineering Maintenance Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-132301-3	Building and Construction Manager	0	0	0	0	0	2	0	0	0	0	0	0	2
MANAGERS	2021-132401-12	Supply Chain Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-132405	Fleet Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-133105	Information Technology Manager	0	0	0	0	0	0	0	0	0	1	0	0	1
MANAGERS	2021-134901	Environmental Manager	0	0	0	0	0	0	2	0	0	0	0	0	2
MANAGERS	2021-134904-5	Real Estate Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-134908	Library Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2021-134919	Traffic and Law Enforcement Manager	0	0	0	0	0	2	1	0	0	0	0	0	3
MANAGERS	2021-143108	Facility Centre Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	2021-143108-7	Sport Stadium Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2021-143904-2	Security Risk Assessment Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
<b>MANAGERS Totals</b>															
			0	0	0	0	0	14	17	4	2	2	0	0	39
PROFESSIONALS	2021-213302-9	Environmental Waste Officer	0	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	2021-214102-3	Supply Chain Technologist	0	0	0	0	0	0	1	1	0	0	0	0	2
PROFESSIONALS	2021-215202-2	Information Technologist	0	0	0	0	1	1	1	0	0	0	0	0	3
PROFESSIONALS	2021-216401-1	Town Planner	0	0	0	0	1	0	0	1	0	0	0	0	2



CLERICAL SUPPORT WORKERS		0	0	0	2	31	9	4	2	0	0	0	48
Totals		0	0	0	0	6	1	0	0	0	0	0	7
SERVICE AND SALES WORKERS	2017-541401-2 Bodyguard	0	0	0	0	6	1	0	0	0	0	0	7
SERVICE AND SALES WORKERS	2021-515104-1 Cleaning Supervisor	0	0	0	1	2	0	0	0	1	0	0	4
SERVICE AND SALES WORKERS	2021-515301 Caretaker	0	0	0	1	1	0	0	0	0	0	0	2
SERVICE AND SALES WORKERS	2021-522302-4 Fleet Salesperson	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2021-523102-2 Cashier	0	0	0	0	6	0	1	0	0	0	0	7
SERVICE AND SALES WORKERS	2021-541101 Fire Fighter	0	0	0	0	4	1	0	0	0	0	0	5
SERVICE AND SALES WORKERS	2021-541201 Traffic Officer	0	0	0	0	6	19	0	0	0	0	0	25
SERVICE AND SALES WORKERS	2021-541201-3 Traffic Sergeant	0	0	0	0	0	2	1	0	0	0	0	3
SERVICE AND SALES WORKERS	2021-541201-4 Traffic Warden	0	0	0	0	1	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2021-542203-6 Team Leader (Tm Ldr)	0	0	0	2	1	0	0	0	0	0	0	3
<b>SERVICE AND SALES WORKERS</b>		0	0	0	5	27	23	2	0	1	0	0	58
<b>Totals</b>		0	0	0	1	0	0	0	0	0	0	0	1
SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS	2021-611304-5 Horticulturist	0	0	0	1	0	0	0	0	0	0	0	1
<b>SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS</b>		0	0	0	1	0	0	0	0	0	0	0	1
<b>Totals</b>		0	0	0	1	0	0	0	0	0	0	0	1
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	2021-732101-3 Taxi Truck Driver	0	0	0	1	0	0	0	0	0	0	0	1
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	2021-732101-7 Driver-messenger	0	2	0	3	1	0	1	0	0	0	0	7
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	2021-732201 Chauffeur	0	0	0	0	2	0	0	0	0	0	0	2
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	2021-734101-8 Tractor Driver	0	1	0	0	0	0	0	0	0	0	0	1
<b>PLANT AND MACHINE OPERATORS AND ASSEMBLERS</b>		0	3	0	4	3	0	1	0	0	0	0	11
<b>Totals</b>		0	0	0	1	1	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	2017-861101-9 Park / Gardens Cleaner	0	0	0	1	1	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	2021-811101 Domestic Cleaner	0	0	1	0	0	0	0	0	0	0	0	1

ELEMENTARY OCCUPATIONS	2021-812902	Swimming Pool Cleaner	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
ELEMENTARY OCCUPATIONS	2021-821401	Garden Workers	0	5	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	7
ELEMENTARY OCCUPATIONS	2021-831301	Builder's Worker	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	2021-831301-9	Road Construction / Maintenance Labourer	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
ELEMENTARY OCCUPATIONS	2021-831306-2	Road Worker	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	2021-862202-2	Handy Man	0	1	1	0	0	3	0	0	0	0	0	0	0	0	0	0	0	5
ELEMENTARY OCCUPATIONS	2021-862918-13	Electrical Helper	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
ELEMENTARY OCCUPATIONS	2021-862918-2	Electrician Assistant	0	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	4
ELEMENTARY OCCUPATIONS Totals			0	12	3	3	4	4	4	4	0	0	0	0	0	0	0	0	0	26
Totals			0	15	4	19	120	74	40	15	5	2	0	0	0	0	0	0	0	294

# D1. Employee Movement Between 1 May 2022 - 30 April 2023

Number of new Employee Recruits By Occupation Category, Gender, Population Group, Disability and Age		FA	FC	FI	FW	MA	MC	MI	MW	Total DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	Never Worked	Graduate	< 35	35 - 55	55 >	
LEGISLATORS	2021-111101-8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>LEGISLATORS Totals</b>		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGER	2021-132405	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0
MANAGER	2021-121104	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0
MANAGER	2021-111203-5	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
MANAGER	2021-121301-1	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
MANAGER	2021-121101-1	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
<b>MANAGERS Totals</b>		0	0	0	0	5	0	0	0	5	0	0	0	0	1	4	0	0	5	0	0	5	0	0	0
PROFESSIONALS	2021-241106	2	0	0	0	2	0	0	0	4	0	0	0	0	4	0	0	0	4	0	4	0	0	0	0
<b>PROFESSIONALS Totals</b>		2	0	0	0	2	0	0	0	4	0	0	0	0	4	0	0	0	4	0	4	0	0	0	0
TECHNICALS AND ASSOCIATE PROFESSIONALS	2021-334302-2	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	1	0	1	0	0	0	0
<b>TECHNICALS AND ASSOCIATE PROFESSIONALS Totals</b>		1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	1	0	1	0	0	0	0
CLERICAL SUPPORT WORKERS	2021-411101-9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CLERICAL SUPPORT WORKERS	2021-411101-9	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0	1	0	0	0	0
CLERICAL SUPPORT WORKERS	2021-441903-1	2	0	0	0	0	0	0	0	2	0	0	0	0	2	0	0	0	2	0	0	2	0	0	0
CLERICAL SUPPORT WORKERS	2021-422501-11	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0	0	1	0	0	0
<b>CLERICAL SUPPORT WORKERS Totals</b>		3	0	0	0	1	0	0	0	4	0	0	0	0	2	2	0	0	4	0	1	3	0	0	0





## D2. Employee Turnover Between 1 May 2022 - 30 April 2023

Employee Turnover																										
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total DA	DC	DI	DW	Total < 35	35 - 55	55 >	Total Resigned	Retired	Rehired	Medical Reasons	Dismissed	Death	End Of Contract	Total	
LEGISLATORS	2021-11101-8	Councillor	0	0	0	0	2	0	0	0	2	0	0	0	0	1	1	0	2	0	0	0	0	0	0	2
<b>LEGISLATORS Totals</b>			0	0	0	0	2	0	0	0	2	0	0	0	0	1	1	0	2	0	0	0	0	0	2	
MANAGER S	2021-122105	Customer Service Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	1	1	0	0	0	0	0	0	1
MANAGER S	2021-132405	Fleet Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1
MANAGER S	2021-121301-1	Planning & Development Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGER S	2021-121101-1	Revenue Assessment Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	1	1	0	0	0	0	0	0	1
MANAGER S	2017-134903	Small Business Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	1	1	0	0	0	0	0	0	1
MANAGER S	2017-134401	Social Services Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	1	1	0	0	0	0	0	1	
<b>MANAGERS Totals</b>			1	0	0	0	4	0	0	0	5	0	0	0	0	0	5	0	5	0	0	0	0	0	0	5
PROFESSIONALS	2021-241106	Accountant in Practice	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	1	0	0	0	0	0	1	1
PROFESSIONALS	2021-241106	Accountant in Practice	1	0	0	0	1	0	0	0	2	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2
PROFESSIONALS	2021-242303-10	Hr Officer	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1
PROFESSIONALS	2021-214102-3	Supply Chain Technologist	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	1	1	0	0	0	0	0	0	1
PROFESSIONALS	2021-242401-2	Training and Development Practitioner	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>PROFESSIONALS Totals</b>			4	0	0	0	1	0	0	0	5	0	0	0	0	3	1	1	5	1	1	0	0	0	0	5
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2021-312301-1	Building Construction Supervisor	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	1
<b>TECHNICIANS AND ASSOCIATE PROFESSIONALS Totals</b>			0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	1	0	1	0	0	0	0	1
CLERICAL SUPPORT WORKERS	2021-411101-9	Administration Clerk / Officer	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1



## E1. Planned Training Budget for 1 May 2023 - 30 April 2024

Planned Training Budget							
Funding Source	Planned Training Budget - Employed	Planned Training Budget - Unemployed	Actual Expenditure - Employed	Actual Expenditure - Unemployed	Committed Expenditure - Employed	Committed Expenditure - Unemployed	Committed Expenditure - Unemployed
Mandatory Grant Funds	1000000	600000			1100000	300000	
Outstanding Mandatory Grant funds from previous year	0	0			0	0	
Discretionary Grants funds	1200000	500000					
Additional funding (Municipality/entity, donor funds, other government funds etc)	0	0			0	0	
<b>Totals</b>	<b>2200000</b>	<b>1100000</b>	<b>0</b>	<b>0</b>	<b>1100000</b>	<b>300000</b>	

## E2. Total Planned Training Beneficiaries for 1 May 2023 - 30 April 2024

Total Planned Training Beneficiaries									
LOSETA Strategic Focus Area	Municipal Key Performance Area	Main IDP Priority Linked to Key Performance Area	Female - Employed	Male - Employed	Total	Female - Unemployed	Male - Unemployed	Total	Total
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Integrated Councillor Induction Programme Sector Based Orientation Workshop	18	14	32	0	0	0	0
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Municipal Finance Management Programme	15	11	26	0	0	0	0
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Road Construction and Maintenance	5	3	8	15	20	35	35
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	Urban and Rural Town and Regional Planning	0	0	0	0	0	0	0
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Entrepreneurship and informal trading	13	8	21	30	20	50	50
<b>Totals</b>			<b>51</b>	<b>36</b>	<b>87</b>	<b>45</b>	<b>40</b>	<b>85</b>	<b>85</b>

### E3. Total Actual Adult Education and Training beneficiaries to be trained from 30 April 2023

Total Actual Adult Education and Training beneficiaries to be trained										
AET Level	Female LGSETA funded - Employed	Female Other funded - Employed	Male LGSETA funded - Employed	Male Other funded - Employed	Total	Female LGSETA funded - Unemployed	Female Other funded - Unemployed	Male LGSETA funded - Unemployed	Male Other funded - Unemployed	Total
AET Level 1					0					0
AET Level 2					0					0
AET Level 3					0					0
AET Level 4					0					0
National Senior Certificate	0	0	1	0	1	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### E4. Total Planned Workplace Training systems beneficiaries from 30 April 2023

Total Planned Workplace Training systems beneficiaries						
Type	Female Beneficiaries	Male Beneficiaries	Total	Total number of training interventions	Total number of training interventions funded by LGSETA	
Skills Development Facilitator	0	1	1	1	1	
Local Labour Forum	4	6	10	10	10	
Training Committee	0	0	0	0	0	
<b>Totals</b>	<b>4</b>	<b>7</b>	<b>11</b>	<b>11</b>	<b>11</b>	

## E5. NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED

NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED																				
Occupation Category	Ofc Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total
MANAGERS	2017-121901-3	Administrative Services Manager	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	1	2
<b>MANAGERS Totals</b>			2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	1	2
ELEMENTARY OCCUPATIONS	2017-861101-9	Park / Gardens Cleaner	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	2	0	2
<b>ELEMENTARY OCCUPATIONS Totals</b>			1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	2	0	2
LEGISLATORS	2021-111101-1	Member of Mayoral Committee	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1
LEGISLATORS	2021-111101-8	Councillor	9	0	0	0	32	0	1	0	42	0	0	0	0	0	2	30	10	42
LEGISLATORS	2021-111101-9	Mayor	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1
<b>LEGISLATORS Totals</b>			10	0	0	0	33	0	1	1	44	0	0	0	0	0	2	30	12	44
MANAGERS	2021-121101-1	Revenue Assessment Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1
MANAGERS	2021-121104	Internal Audit Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1
MANAGERS	2021-121301-1	Planning & Development Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1
MANAGERS	2021-132401-12	Supply Chain Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1
MANAGERS	2021-134901	Environmental Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1
MANAGERS	2021-134904-5	Real Estate Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1
MANAGERS	2021-134908	Library Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1
MANAGERS	2021-143904-2	Security Risk Assessment Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1
<b>MANAGERS Totals</b>			3	0	0	0	5	0	0	0	8	0	0	0	0	0	1	4	3	8
PROFESSION ALS	2021-215202-2	Information Technologist	0	0	0	0	2	0	0	1	3	0	0	0	0	0	1	2	0	3
PROFESSION ALS	2021-241106	Accountant in Practice	9	0	0	0	7	1	0	0	17	0	0	0	0	0	6	9	2	17
PROFESSION ALS	2021-241107	Financial Accountant	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1
PROFESSION ALS	2021-242211	Internal Auditor	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1
PROFESSION ALS	2021-242211-2	Information Systems Auditor	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1
PROFESSION ALS	2021-242303-5	Personnel Officer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1







## E6. List of learning interventions by name - Employed

List of learning interventions by name - Employed												
LGSETA Strategic Focus Area	Municipal Key Performance Area	Skills Gap	Type of learning intervention	Qualification/Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of learning intervention (Other)	Work Experience	NQF Level	Funded By	Number trained in this learning intervention
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Horticulture and Landscaping	Learnership	General Education and Training Certificate: Horticulture	49668	30Q300031391641	General Education and Training Certificate: Horticulture Level 1			NQF Level 1	LGSETA - Discretionary Grant funds	2
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Management in Local Government Administration and Management	Recognition of Prior Learning	Higher Certificate in Local Government Management	94600					NQF Level 5	LGSETA - Discretionary Grant funds	10
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Supervisory	Recognition of Prior Learning	Higher Certificate in Supervisory Management	94630					NQF Level 5	LGSETA - Discretionary Grant funds	9
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Internal Auditing Best Practice Skills	Recognition of Prior Learning							NQF Level 5	LGSETA - Discretionary Grant funds	1
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Local Economic Development	Recognition of Prior Learning	National Certificate: Local Economic Development	36436					NQF Level 4	LGSETA - Discretionary Grant funds	1
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Electrical Trade Testing	Recognition of Prior Learning							Below NQF Level 1	LGSETA - Discretionary Grant funds	3
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Health and Safety Work Area	Recognition of Prior Learning	Occupational Certificate: Safety, Health and Quality Practitioner (Occupational Health and Safety Practitioner)	99714					NQF Level 5	LGSETA - Discretionary Grant funds	11

Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Municipal Financial Management and Reporting	Skills Programme towards a Qualification	Further Education and Training Certificate: Municipal Finance and Administration	50372				CERTIFICATE IN MUNICIPAL FINANCE MANAGEMENT	NQF Level 4	LGSETA - Discretionary Grant funds	13
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Environmental Management	Skills Programme towards a Qualification	Further Education and Training Certificate: Environmental Practice	50309				ENVIRONMENTAL PRACTICE	NQF Level 4	LGSETA - Discretionary Grant funds	6
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Traffic Warden training	Skills Programme towards a Qualification	Further Education and Training Certificate: Road Traffic Law Enforcement	62289				traffic warden	NQF Level 4	LGSETA - Discretionary Grant funds	3
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Construction	Short Course: Non-credit						BUILDING :CIVIL & CONSTRUCTION	Below NQF Level 1	LGSETA - Discretionary Grant funds	1
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Catering and Hygiene	Short Course: Non-credit						CLEANSING AND HYGIEN	Below NQF Level 1	LGSETA - Discretionary Grant funds	1
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Sports Management	Short Course: Non-credit						SPORT MANAGEMENT	Below NQF Level 1	LGSETA - Discretionary Grant funds	2
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	VIP Protection	Short Course: Non-credit						ADVANCE VIP PROTECTION	Below NQF Level 1	LGSETA - Discretionary Grant funds	1
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	truck mounted crane operation	Short Course: Non-credit						AET	NQF Level 4	LGSETA - Discretionary Grant funds	2
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy		Short Course: Non-credit							Below NQF Level 1	Mandatory Grant funds	2
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Examiner of Drivers Motor Vehicle	Short Course: Non-credit						EXAMINER OF DRIVERS AND MOTOR VEHICLE	Below NQF Level 1	LGSETA - Discretionary Grant funds	2
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Archives and Records Management	Short Course: Non-credit	Further Education and Training Certificate: Archives and Records Management	64069				Archives and Records	NQF Level 4	LGSETA - Discretionary Grant funds	17

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Totals

87

**E7. NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - Unemployed**

Occupation Category	Ofc Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	
SERVICE AND SALES WORKERS	2021-522301-3	Retail Assistant	45	0	0	0	45	0	0	0	90	0	0	0	0	0	90	0	0	0	90	0
SERVICE AND SALES WORKERS			45	0	0	0	45	0	0	0	90	0	0	0	0	0	90	0	0	0	90	0
Totals																						
ELEMENTARY OCCUPATIONS	2021-831306-3	Road Building Construction Worker	26	0	0	0	46	0	0	0	72	0	0	0	0	0	72	0	0	0	72	0
ELEMENTARY OCCUPATIONS			26	0	0	0	46	0	0	0	72	0	0	0	0	0	72	0	0	0	72	0
Totals			71	0	0	0	91	0	0	0	162	0	0	0	0	0	162	0	0	0	162	0

## E8. List of learning interventions by name - Unemployed

List of learning interventions by name - Unemployed														
LGSETA Strategic Focus Area	Municipal Key Performance Area	Occupation	Ofo Code	Skills Gap	Type of learning intervention	Qualification/Trade Title	SAQ A/Tra de ID	Learnship Code	Learnship Title	Name of learning intervention (Other)	NQF Level	Funded By	Number trained in this learning intervention - Females	Number trained in this learning intervention - Males
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Road Building Construction Worker	2021-831306-3	Roadworks Construction	Learnship	National Certificate: Construction: Roadworks	24133	05Q050039431202	Construction Roadworker (Road Reserve Maintenance) Level 2		NQF Level 2	LGSETA - Discretionary Grant funds	26	46
<b>Road Building Construction Worker Totals</b>												<b>26</b>	<b>46</b>	

## F1. Reporting on Training Expenditure for 1 May 2022 - 30 April 2023

Reporting on Training Expenditure							
Funding Source	Planned Training Budget - Employed	Planned Training Budget - Unemployed	Actual Expenditure - Employed	Actual Expenditure - Unemployed	Committed Expenditure - Employed	Committed Expenditure - Unemployed	Total
Mandatory Grant Funds	131759	0	72224	0	18241	0	
Outstanding Mandatory Grant funds from previous year	18241	0	0	0	18241	0	
Discretionary Grants funds	0	0	0	0	0	0	
Additional funding (Municipality/entity, donor funds, other government funds etc)	0	0	0	0	0	0	
<b>Totals</b>	<b>150000</b>	<b>0</b>	<b>72224</b>	<b>0</b>	<b>36482</b>	<b>0</b>	<b>0</b>



## F2. Total Actual Training Beneficiaries from 2022/2023

Total Actual Training Beneficiaries		Main IDP Priority Linked to Key Performance Area	Total	Female - Employed	Male - Employed	Total	Female - Unemployed	Male - Unemployed	Total
LGSETA Strategic Focus Area	Municipal Key Performance Area								
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy		24	18	6	24	0	0	0
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management		22	9	13	22	0	0	0
Enhancing Infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development		0	0	0	0			0
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	FASSET INFORMATION TECHNOLOGY UPDATE	1	0	1	1	68	90	158
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development		17	11	6	17	0	0	0
<b>Totals</b>			<b>64</b>	<b>38</b>	<b>26</b>	<b>64</b>	<b>68</b>	<b>90</b>	<b>158</b>

### F3. Total Actual Adult Education and Training beneficiaries as at 1 May 2022 - 30 April 2023

Total Actual Adult Education and Training beneficiaries										
AET Level	Female LGSETA funded - Employed	Female Other funded - Employed	Male LGSETA funded - Employed	Male Other funded - Employed	Total	Female LGSETA funded - Unemployed	Female Other funded - Unemployed	Male LGSETA funded - Unemployed	Male Other funded - Unemployed	Total
AET Level 1					0					0
AET Level 2					0					0
AET Level 3					0					0
AET Level 4					0					0
National Senior Certificate					0					0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## F4 Total Actual Workplace Training systems beneficiaries as at 1 May 2022 - 30 April 2023

Total Actual Workplace Training systems beneficiaries						
Type	Female Beneficiaries	Male Beneficiaries	Total	Total number of training interventions	Total number of training interventions funded by LGSETA	
Skills Development Facilitator	0	1	1	1	1	
Local Labour Forum	3	6	9	2	2	
Training Committee	0	0	0	0	0	
<b>Totals</b>	<b>3</b>	<b>7</b>	<b>10</b>	<b>3</b>	<b>3</b>	

**F5. NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED**  
**DISABILITY AND AGE as at 1 May 2022 - 30 April 2023 - EMPLOYED**

NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	
MANAGERS	2017-121901-3	Administrative Services Manager	3	0	0	0	2	0	0	0	5	0	0	0	0	0	0	4	1	1	5
MANAGERS	2017-134401	Social Services Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	0	1
MANAGERS	2017-134903	Small Business Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	0	1
MANAGERS Totals			3	0	0	0	4	0	0	0	7	0	0	0	0	0	0	6	1	1	7
SERVICE AND SALES WORKERS	2017-541401-2	Bodyguard	0	0	0	0	9	0	0	0	9	0	0	0	0	0	1	7	1	1	9
SERVICE AND SALES WORKERS Totals			0	0	0	0	9	0	0	0	9	0	0	0	0	0	1	7	1	1	9
ELEMENTARY OCCUPATIONS	2017-861101-9	Park / Gardens Cleaner	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	2	0	0	2
ELEMENTARY OCCUPATIONS Totals			1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	2	0	0	2
LEGISLATORS	2021-111101-1	Member of Mayoral Committee	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	1
LEGISLATORS	2021-111101-8	Councillor	10	0	0	0	34	0	1	0	45	0	0	0	0	0	3	32	10	45	45
LEGISLATORS	2021-111101-9	Mayor	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	1	1
LEGISLATORS Totals			11	0	0	0	35	0	1	1	47	0	0	0	0	0	3	32	12	47	47
MANAGERS	2021-111203-5	Municipal Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	0	1
MANAGERS	2021-111204-6	Chief Operating Officer (Government Department)	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	1	1
MANAGERS	2021-111207-8	Deputy Director General	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	1
MANAGERS	2021-121101	Finance Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	1	1
MANAGERS	2021-121101-1	Revenue Assessment Manager	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	2	0	0	2
MANAGERS	2021-121101-7	Budgeting Manager	1	0	0	0	1	0	0	0	2	0	0	0	0	0	1	1	0	2	2
MANAGERS	2021-121104	Internal Audit Manager	1	0	0	0	1	0	0	0	2	0	0	0	0	0	1	1	0	2	2
MANAGERS	2021-121201	Human Resource Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	1
MANAGERS	2021-121301	Policy and Planning Manager	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	1
MANAGERS	2021-121301-1	Planning & Development Manager	1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	2	1	3	3
MANAGERS	2021-121903	Physical Asset Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	1
MANAGERS	2021-122105	Customer Service Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	1
MANAGERS	2021-122201-4	Corporate Relations Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	1
MANAGERS	2021-132104	Engineering Manager	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2	0	2	2
MANAGERS	2021-132104-1	Engineering Maintenance Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	1











## F6. List of learning interventions by name - Employed

List of learning interventions by name - Employed												
LGSETA Strategic Focus Area	Municipal Key Performance Area	Skills Gap	Type of learning intervention	Qualification/Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of learning intervention (Other)	Work Experience	NQF Level	Funded By	Number trained in this learning intervention
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Municipal Financial Management and Reporting	Skills Programme towards a Qualification	Further Education and Training Certificate: Municipal Finance and Administration	50372					NQF Level 5	Other Municipality funding	19
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Ethical Principles	Short Course: Non-credit					PAIA AND POPIA		Below NQF Level 1	Other Municipality funding	12
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Customer Care/Client Services	Short Course: Non-credit					Customer Care and Report Writing		Below NQF Level 1	Mandatory Grant funds	3
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Coaching & Mentoring	Short Course: Non-credit					Coaching and Leadership		NQF Level 2	Other funding - government, donors, other SETAs	5
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	Supply Chain Management for Junior Practitioners	Short Course: Non-credit					Supply Chain Management		Below NQF Level 1	Other funding - government, donors, other SETAs	1
Promoting Sound Financial Management & Financial Viability	Municipal Financial Viability and Management	Waste Management Level 1	Short Course: Non-credit					Avoiding irregular expenditure		Below NQF Level 1	Other funding - government, donors, other SETAs	3
Enhancing Good Governance, Leadership and Management Capabilities	Good Governance and the linking of democracy	Community Development	Short Course: Non-credit					Citizen Centred Service Delivery		Below NQF Level 1	Other funding - government, donors, other SETAs	4

Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Policy Development and Implementation	Short Course: Non-credit					Evidence Based Policy Making Implementation	Below NQF Level 1	Other funding - government, donors, other SETAs	4
Promoting Spatial Transformation and Inclusion	Sustainable Local Economic Development	Health & Safety	Short Course: Non-credit					Occupational Health and Safety Training	NQF Level 5	Mandatory Grant funds	13
<b>Totals</b>											<b>64</b>

**F7. NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE as at 1 May 2022 - 30 April 2023 - Unemployed**

NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - Unemployed																						
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	
SERVICE AND SALES WORKERS	2021-522304-3	IT Salesperson	71	0	0	0	87	0	0	0	158	0	0	0	0	0	158	0	0	0	158	0
<b>SERVICE AND SALES WORKERS</b>			71	0	0	0	87	0	0	0	158	0	0	0	0	0	158	0	0	0	158	0
<b>Totals</b>			71	0	0	0	87	0	0	0	158	0	0	0	0	0	158	0	0	0	158	0

## F8. List of learning interventions by name - Unemployed

List of learning interventions by name - Unemployed									
Ofo Code	Occupation	Type of learning intervention	Learning intervention	Name of learning intervention (Other)	NQF Level	Funded By	Pivotal	Number trained in this learning intervention - Female	Number trained in this learning intervention - Male
2021-522304-3	IT Salesperson	Short Course: Non-credit	Other		Below NQF Level 1	Other funding - government, donors, other SETAs	NO	68	90
<b>IT Salesperson Totals</b>									
								<b>68</b>	<b>90</b>
<b>Totals</b>								<b>68</b>	<b>90</b>

Tel: 035 - 870 0501  
Fax: 035 - 870 0598  
E-mail: ceotc@mweb.co.za

Enquiries: SWA Memela

To Whom It May Concern:

BANKING DETAILS FOR ULUNDI MUNICIPALITY

The following are banking details of Ulundi Municipality:

ACCOUNT NUMBER : 62035267609  
BRANCH CODE : 220730  
BANK : First National Bank  
BRANCH : Ulundi  
ACCOUNT TYPE : Current

Please include your name (in case of an individual) or name of your company as reference.

*K. E. Norval*  
CHIEF FINANCIAL OFFICER



**FNB**  
First National Bank  
An Authorized Financial Services Provider No. 25293  
First National Bank - a Division of FirstRand Bank Limited  
Registration No. 1979/01/25/29

**NOT TRANSFERABLE**

ULUNDI

PAY TO THE ORDER OF

THE SUM OF	Ten Millions	Millions	Hundred Thousands	Ten Thousands	Thousands	Hundreds	Tens	Units	Cents
Games									

R

For and on behalf of ULUNDI MUNICIPALITY

ULUNDI MUNICIPALITY  
PRIVATE BAG X17  
ULUNDI 3888  
TEL: (035) 870-0501  
FAX: (035) 870-0594



AUTHORISED SIGNATORIES

00453 : 220730 : 62035267609 05

Please submit the original return and retain a copy for your records.



# Monthly Employer Return

EMP201

## Employer Details

Trading or Other Name: **ULUNDI TRANSITIONAL LOCAL**      SDL Ref No. **L690708955**      UIF Ref No. **U690708955**

PAYE Ref No. **7690708955**

## Contact Details

First Name: **ZINHLE**

Surname: **ZWANE**

Position held at Business: **ACCOUNTANT**

Bus Tel No.: **0358745100**      Cell No.:

Email: **MZWANE@ULUNDI.GOV.ZA**

## Financials

Penalty of 10% is payable on late payments. Interest is calculated on a daily basis at the applicable prescribed rate. To view the table of rates, go to [www.sars.gov.za](http://www.sars.gov.za)

ETI Indicator	Y	N	Compliance status	Compliant	Non-Compliant	ETI Calculation	Total Payable
PAYE Liability						ETI Brought Forward <b>2096688.24</b>	PAYE Payable <b>R 2096688.24</b>
SDL Liability						ETI Calculated <b>94146.97</b>	SDL Payable <b>R 94146.97</b>
UIF Liability						ETI Utilised <b>112790.20</b>	UIF Payable <b>R 112790.20</b>
Payroll Liability						ETI Carry Forward <b>2303625.41</b>	Penalty & Interest <b>R</b>
Payment Reference No.	<b>7690708955LC2023037</b>					Payment Period (CCYYMM)	<b>Total Payable R 2303625.41</b>

## Voluntary Disclosure Programme

Is this declaration made in respect of a VDP agreement with SARS? Y  N

VDP Application No.:

## Tax Practitioner Details (if applicable)

Registration No. **PR**

Tel No.:

## Declaration

I declare that the information given on this form is complete and correct.

Date (CCYYMMDD) **20230331**

For enquires go to [www.sars.gov.za](http://www.sars.gov.za) or call 0800 00 7277

XXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXX

Please ensure you sign over the 2 lines of 'X's above

EMP201 L Eng1 FV 2022.02.00 SV 1201 CT 03 NO 7690708955



b97c-121-0a17-4a26-a09w-d5980eb532db 001/001



### AUTHORISATION AND STAKEHOLDER SUPPORT DECLARATION

Reference Number	L690708955-24
Organisation	Ulundi Local
Skills Development Levy	L690708955
Period	2023/2024
Reporting Period	1 May 2022 - 30 April 2023
Planning Period	1 May 2023 - 30 April 2024
Total Employees	294
Total Interns	0

Please note the WSP and ATR submission is only considered COMPLETE once this signed page has been received by the LGSETA

Please note that the CFO and Director: Corporate Services signatures are not compulsory

### CONFIRMATION OF NUMBER OF ORGANISED LABOUR REPRESENTATIVES

I, the undersigned confirm that there is/are 02 (insert number) active Unions in the Municipality SAMWU IMATU

### AUTHORISATION OF THE WSP&ATR BY STAKEHOLDERS

We, the undersigned, submit this information in compliance with the Mandatory Grant requirements of the Skills Development Legislation and Regulations. We, the undersigned, confirm that organised labour/employee representatives were consulted by the employer on the WSP, ATR and PIVOTAL Report. We declare that, to the best of our knowledge, the information contained in this Workplace Skills Plan, Annual Training Report and PIVOTAL Report is accurate and up to date.

SIGNATORY	NAME	SIGNATURE	DATE
Municipal Manager	Sandile Martin Khomo		24/04/2023
Director: Corporate Services/Head of HR	Dumolwenkosi Nkululeko Buthelezi		24/04/2023
Chief Financial Officer	Jabulani Henry Mhlongo		24/04/2023
Municipal Councillor responsible for skills development	Londiwe Khwezi MBATHA		24/04/2023
Skills Development Facilitator	Dumisani Nxumalo		24/04/2023
IMATU Representative	Phlilisiwe Ngubane		21/04/2023
SAMWU Representative	Sibusiso Bhekinkosi Memor Mithemb		21/04/2023
LLF or Training / Skills Development Committee Chairperson	Sikhumbuzo Muzukhona Khuzwayo		24/04/2023

**UMASIPALA  
WASOLUNDI**

Private Bag X 17  
Ulundi  
3838

**" The City of Heritage "**



**ULUNDI  
MUNICIPALITY**

Tel: 035 874 5100  
Fax: 035 870 1164

**NOTICE IS HEREBY GIVEN THAT THE MEETING FOR LOCAL LABOUR FORUM IN ACCORDANCE WITH THE ORGANIZATIONAL RIGHTS AGREEMENT, WILL BE HELD AT THE MAYORAL PARLOUR ON 18 APRIL 2023 AT 14H00**

**AGENDA**

1. Opening and Welcome
2. Leave of absence
3. Approval of Minutes
4. Wellness day
5. SALGBC: Salary and wage increase
6. Draft Workplace Skills Plan and Annual Training Report 2023/2024
7. Closure

  
\_\_\_\_\_  
**DIRECTOR: CORPORATE &  
MANAGEMENT SERVICES**

**MUNICIPAL OFFICES  
ULUNDI**

27 March 2023



**UMASIPALA  
WASOLUNDI**

Private Bag X 17  
Ulundi  
3838

**" The City of Heritage**



**ULUNDI  
MUNICIPALITY**

Tel: 035 874 5100  
Fax: 035 870 1164

**MINUTES OF THE LOCAL LABOUR FORUM IN ACCORDANCE WITH  
ORGANIZATIONAL RIGHTS AGREEMENT AND MAIN COLLECTIVE  
AGREEMENT WHICH WAS HELD ON 18 APRIL 2023 AT MAYORAL  
PARLOUR AT 14H00**

**1. PRESENT: -**

- |                       |   |                                |
|-----------------------|---|--------------------------------|
| 1. Cllr S.M. Khuzwayo | - | Employer (Chairperson)         |
| 2. Cllr L.K Mbatha    | - | Employer                       |
| 3. Cllr N.E. Dlamini  | - | Employer                       |
| 4. Cllr T. Ndlela     | - | Employer                       |
| 5. Miss T. Mthethwa   | - | Employer Representative        |
| 6. Mr L.D. Khanyile   | - | Employer Representative        |
| 7. Mr D.N.S Buthelezi | - | Employer Representative        |
| 8. Miss N.G Gumede    | - | Employer Representative        |
| 9. Miss P. Ngubane    | - | IMATU                          |
| 10. Mr S.B.M Mthembu  | - | SAMWU                          |
| 11. Mr D. Nxumalo     | - | Skills Development Facilitator |
| 12. Mrs T.O Mkhize    | - | Scriber                        |

**2. OPENING AND WELCOME**

The meeting was opened with a prayer by Mr L.D Khanyile, the Chairperson of the day welcomed all members and declared the meeting opened.

### 3. LEAVE OF ABSENCE

- Mr S.B Mpungose - Official duty
- Mr M.A Tibane - Sick Leave
- Mr D.A. Nxumalo - Official duty

### 4. INTRODUCTION OF CLLR NDLELA

Cllr T. Ndlela was introduced and welcomed to LLF as the new member.

### 5. APPROVAL OF PREVIOUS MINUTES- 30 MARCH 2023

Miss P. Ngubane proposed the acceptance of minutes with amendments and was seconded by Miss T. Mthethwa.

### 6. MATTERS ARISING

- There were no new matters arising.

### 7. REMARKS

Mr D Nxumalo was introduced as the SDF/Training Officer and the one responsible to deal with Skills Audit for Councillors, the Workplace Skills Plan and Annual Training Report.

Item No.	Background	Action
8. Wellness Day	<p>The Wellness Day is an annual event for municipal employees and councillors. The Wellness Day is scheduled for 05 May 2023 at Ulundi Stadium.</p> <p><b>RESOLVED</b></p> <p><b>THAT</b> the item about the Wellness Day was for information and it was noted</p>	Noted

<p><b>9. Salary and Wage increase</b></p>	<p>The SALGBC has sent a circular about the salary and wage increase for 2023/2024 financial year. This item was submitted to the LLF for information.</p> <p><b>RESOLVED</b></p> <p><b>THAT</b> the 5.4 % salary and wage increase and all other benefits effective from 01 July 2023 to 30 June 2024 be noted</p>	<p>Noted</p>
<p><b>10. Draft Compilation Workplace Skills Plan and Annual Training Report 2023/2024</b></p>	<p>The Draft Workplace Skills Plan and Annual Training Report 2022/2023 was submitted to the LLF (Training Committee) for discussion.</p> <p>It is a compliance report required to be submitted annually to Local Government SETA and to avoid the fine of R500 000.00.</p> <p>Part of the training and development is to capacitate the employees, councillors, and unemployed youth for Ulundi Municipality.</p> <ul style="list-style-type: none"> <li>• The Workplace Skills Plan 2023/2024 and Annual Training Report 2022/2023 was presented by the SDF.</li> <li>• The deliberations involved the planning phase of all training interventions and monies involved in attaining the Mandatory and Discretionary Grants.</li> </ul> <p><b>RESOLVED</b></p> <p><b>THAT</b> the Workplace Skills Plan 2023/2024 and Annual Training Report 2022/2023 be submitted to the Council for approval prior to submitting to the Local Government SETA.</p> <p><b>THAT</b> all training interventions planned must be executed in terms of the Workplace Skills Plan (WSP)</p>	<p>Noted</p>

<b>11. NJMPF Report</b>	<p>It was reported that the Fund was doing well in terms of investments and there were no challenges.</p> <p>The 33% matter was not finalized and the Fund is awaiting response from National Treasury which is expecting by not later than 30 March 2024.</p>	Noted
<b>12. Closure</b>	The meeting was closed with a prayer by Mr L.D Khanyile at 15h10	

Chairperson..  .....

Date ... 24/04/2023 .....

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Fax: 035 870 1105

**LOCAL LABOUR FORUM ATTENDANCE REGISTER: 18 APRIL 2023 AT  
MAYORAL PARLOUR 14H00**

Name	Organisation	Signature
1. S.M. KILIZWAIBO	WD CLLR	
2. L.B. KHANJINI	CLM EMPLOYER.	
3. T. NDLELA	WARD CLLR	
4. T. MTHEHWA	HR MANAGER	
5. D. NXUMALO	S.D. F	
6. N. GUMEDE	CORPORATE SERVICES	
7. P. NGUBANE	IMATU	
8. T.O. MKHIZE	H.R OFFICER/SERVICES	
9. NE DWAHINA	WD CLLR	
10. LK Mbathe	Ward CLLR	
11. S.B.M. MTHEMBU	SANWU	
12. D.M.S. Buthelez	Employer	
13.		
14.		