

**UMASIPALA
WASOLUNDI**

“ The City of Heritage “

**ULUNDI
MUNICIPALITY**



**INVITATION TO BID
PROPOSALS FOR PROVISION OF SHORT TERM INSURANCE SERVICES
BID 1/2014/2015**

Proposals are hereby invited from Insurance service providers registered in terms of the South African Insurance Act of 1999 for the provision of short term insurance service to the Ulundi Municipality for the period 01 July 2014 to 30 June 2015.

Bid documents are obtainable from the SCM office at a Non-refundable price of R350.00. Proposals together with the bid documents must be submitted in a sealed envelope clearly marked with the bid number and closing date and, dropped off in the tender box at SCMU, Ulundi Municipality, Corner Princess Magogo and King Zwelithini Street, Ulundi, 3838 OR posted to P/bag X17, ULUNDI 3838 by no later than **12h00 on 28 March 2014**. Late tenders will not be considered. The bid box is generally open 7h30 to 16h30 hours Monday to Thursday and 07h30 to 15h15 Friday. All quotes must be submitted on the official forms – (Not to be retyped). This bid is subject to the general conditions of contract (GCC) and if applicable, any other special conditions of contract.

THE FOLLOWING ARE MANDATORY: valid tax clearance certificate, copy of entity registration with the registrar of companies and close corporations. Copies of Identity documentation of the members of CC or main members of company whichever is appropriate. BBBEE rating certificate issued by an accredited BBBEE rating agency.

This bid will be evaluated in terms of the 90/10 Preferential Procurement Point system and the points will be allocated as follows. 90 – Price, 10 points for Level 4 BBBEE contributors and above. Ulundi Municipality reserves the right not to make an appointment. The Municipality does not bind itself to accept the lowest or any bid. Failure to comply with the above conditions will invalidate your offer.

Procedure related enquires: Nokwazi Hlabe (035 874 5220)
Technical enquiries: J.H. Mhlongo (035 874 5102)

Princess S.A. Buthelezi
Municipal Manager