

**UMASIPALA
WASOLUNDI**

“ The City of Heritage ”



**ULUNDI
MUNICIPALIT**

QUOTE NO 37/2012/2013

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Bids are hereby invited from suppliers registered on the Ulundi Municipality supplier database for the supply and delivery of Lexmark printer as detailed in the specification.

The quotation must be submitted on the letterhead of your enterprise in a clearly indicating the quote number addressed to reach us by not later than 08 November 2012 before 12:00

Tel: 035 874 5221 Fax: 035 874 5176/5174

NB: ONLY FAXED QUOTATIONS WILL BE ACCEPTED

Supply Chain Management Unit, Ulundi Municipality, Cnr. Princess Magogo Str. And King Zwelithini Str.

The following conditions will apply:

- Prices quoted must be valid for at least thirty (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid original tax clearance certificate must be supplied with the quotation.
- NB: No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- The Ulundi Municipality reserves the right to accept the quote in whole or in part.

SPECIFICATION

| QUANTITY | DESCRIPTION |
|----------|---------------------------------|
| 01 | LEXMARK 4227 DOT MATRIX PRINTER |

APPROVED BY



MUNICIPAL MANAGER

DATE 30/10/2012