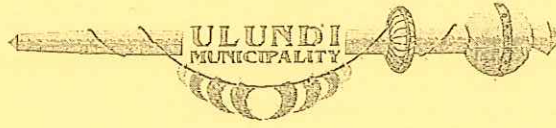


UMASIPALA  
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" The City of Heritage "



ULUNDI  
MUNICIPALITY

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**NOTICE NUMBER 04/2014/2015  
VALID TAX INVOICE**

Notice is hereby given to all service providers for the Ulundi Municipality to submit a valid tax invoice. A valid tax invoice is an invoice with the following information:

- It must be written "tax invoice"
- It must have a date
- It must have a company name
- It must have the company's Vat number
- Address
- Phone number
- Fax number
- Billed to Ulundi Municipality
- Vat number for Ulundi Municipality
- Address of Ulundi Municipality
- Order number
- Quantity
- Description
- Unit price
- Amount
- Subtotal
- Vat amount
- Transport (if any)
- Total price

**PLEASE NOTE:**

- Invoice must match the order and the quotation
- Bank account details for the payment must bear the same company name as on the order and invoice
- Name of the contact person and telephone or cell number for enquiries

Any invoice not complying with the above will be considered invalid.  
No payment will be effected on an invalid tax invoice.

Thank you

*Princess S A Buthelezi*  
MUNICIPAL MANAGER